



POST THIS NOTICE ON ALL EMPLOYEE BULLETIN BOARDS

EQUAL EMPLOYMENT OPPORTUNITY OFFICE

DEFENSE DISTRIBUTION CENTER

DSN 771-4128 or Comm (717) 770-4128 TDD: DSN 771-2923 FAX: DSN 771-8753

**PATRICIA A. COMPTON
EQUAL EMPLOYMENT MANAGER**

DDC HQ EEO Specialists/Special Emphasis Program Managers:

Betty Durham: Hispanic Employment Program, American Indian/Alaskan Native Employment Program and Asian Pacific Employment Program, DSN 771-4805

Kimberly Rogers: African-American Employment Program, DSN 771-6082

JoAnn Schopman: Federal Women's Program, DSN 771-7460

Mattie Taylor: Persons with Disabilities Program, DSN 771-4238

**If You Believe You Have Been Discriminated Against Because Of:
Race, Sex (including sexual harassment), Color, Religion, National Origin,
Handicap (including disability/disabling condition), Age (at least 40 years of age),
or Reprisal for prior EEO activity, YOU THE COMPLAINANT:**

1. **Must** consult with an EEO Counselor within **45 Calendar Days** of the date of the discriminatory act.
2. **Must** provide a written statement of the allegation(s), identifying the specific issue(s) to be counseled, and the discriminatory basis(es) for filing the complaint.
3. **Must** initiate and complete the pre-complaint process before a formal complaint of discrimination can be filed.
4. Shall have the right to be represented by a representative of your choice.

Employees must contact an EEO Precomplaint Counselor to schedule an initial appointment for EEO pre-complaint counseling. The Precomplaint Counselors are listed below.

DDAA, DDAG, DDBC, DDCN, DDCT, DDDC, DDDE, DDHU, DDJF, DDMA, DDNV, DDOO, DDPH, DDPW, DDRT, DDRV, DDWG, DDYJ: Counter Technology, Inc., Email: citeeo@aol.com
Gertrude Brittingham-Bowman, Phone: 1-800-783-4284 or (301) 907-0127 TDD: (301) 907-7534

DDJC: Richard Maldonado Phone:(209) 832-4014 DSN 462

DDC HQ, DDSP, DDTP: Jim Campbell, Phone: (717) 770-8130 DSN: 771

**FORMAL COMPLAINTS OF DISCRIMINATION MUST BE MAILED (OR FAXED) TO:
DEFENSE DISTRIBUTION CENTER, ATTN: DDC CSS-E, 2001 MISSION DRIVE, BLDG 81,
NEW CUMBERLAND, PA 17070-5000
FAX: (717) 770-8753 OR DSN 771-8753**