

EProcurement Release 1.1 scheduled to launch at DLA Distribution

EProcurement, DLA's single contract writing and contract administration tool within the Enterprise Business System, or EBS, went live on Nov. 29, 2010, with the deployment of Release 1.0 to DLA Document Services and DLA Strategic Materials. Release 1.0 provides limited functionality specific to delivery order processing, and provides limited support to source, solicit, and award incoming requirements. Subsequent planned releases will bring additional functionality, interfaces, forms, and automation to the workforce.

EProcurement, short for Enterprise Procurement, is a software program within EBS that automates and standardizes contract writing throughout the agency. Directly tied to stewardship initiatives outlined in the 2011 DLA Director's Guidance, EProcurement was developed to replace DLA's legacy contracting systems, which range from manual-entry paper systems to fully automated systems used at the agency's various field activities.

EProcurement was designed to work within the agency's Enterprise Business System, the technology hub that makes DLA's daily supply-management operations possible. EBS is the "backbone" that contains all the core financial, technical, procurement and item data. EProcurement will work as a subsystem of EBS and will be used by DLA's buyers and contract administrators to process purchase

requests and customer-direct requisitions.

Release 1.1 is scheduled to go-live on Feb. 28, 2011. Two rollouts are planned for this release and will include the following audiences:

Rollout - February 28, 2011

- *DLA Contracting Services Office (DCSO)-H/E (HQ / Energy)*
- *United States Marine Corps (USMC)*
- *Retrofit: DLA Document Services and DLA Strategic Materials*

Rollout - April 25, 2011

- *DLA Contracting Services Office (DCSO)-B (Battle Creek)*
- *DLA Disposition Services*
- *DLA Distribution*

In addition to the functionality provided by Release 1.0, Release 1.1 adds the following key features:

- *Military Interdepartmental Purchase Request Processing*
- *SF18, SF33, SF26, SF30, SF1442*
- *Depot Level Repairables Interfaces*
- *Excluded Parties List System, Electronic Data Access, and Online Representations and Certifications Application Interfaces*
- *Local Forms Generation*
- *Records Management Repository*
- *Bid Evaluation Support*
- *Electronic Data Interchange 850 and 860 (outbound)*

- *SF30 produced within the system*

To prepare Release 1.1 users for a successful deployment, a number of transition activities are underway to assist with job impacts, system training, and user communications. The first major event, a rollout kickoff presentation delivered to executives and first line supervisors, has occurred at some of the Release 1.1 deployment locations already. This rollout kickoff provides an overview of upcoming activities and discusses timeframes, roles and responsibilities.

Shortly following the rollout kickoff, supervisors will participate in a supervisor workshop, followed later by additional end-user and supervisor transition activities such as change discussions, a user orientation, instructor-led and computer-based training, and a pre go-live event. These events will assist users in gaining knowledge of the upcoming changes, understanding how their jobs will be impacted, becoming knowledgeable using EProcurement, and locating training materials and support resources.

Release 1.0 users will receive retrofit training on the functionality introduced in Release 1.1. Be sure to look for more EProcurement information as Release 1.1 and subsequent release activities continue!